



The University of Michigan Band Alumni Association



Standing Rules

STANDING RULES OF THE UNIVERSITY OF MICHIGAN BAND ALUMNI ASSOCIATION (A Michigan Non-Profit Corporation)

DEFINITION

ARTICLE XIII: AMENDMENTS AND ADDITIONS

Section 13.02 of the By-Laws:

The Board may adopt additional rules and regulations, general or specific, for the conduct of their meetings, and additional rules and regulations, general or specific, for the conduct of the affairs of the Association

- Standing Rules are related to the details of administration of the organization.
- Standing Rules are generally not adopted at the time a society is organized, but individually when the need arises.
- Standing Rules may be amended by two-thirds (2/3) vote of the Board without notice and by a majority vote with notice.

Article IV: MEMBERSHIP and ARTICLE V: DUES of the By-Laws:

Annual dues for MGS status are \$20.

Lifetime Membership dues defined as twenty times (20X) annual dues.

Associate Membership Categories and Dues include:

- Widows and Widowers of former Members in Good Standing. These dues shall be defined as one-half MGS dues.
- Friends of the Association. These dues shall be defined as one-half MGS dues.
- Recipients of Lifetime Achievement Awards. There shall be no dues.
 - Awarded to those that have maintained a significant presence and impact on music throughout their lives.
- Recipients of Special Citation Awards. Awarded to Alumni. There shall be no dues, or for MGS no further dues.
- Honorary. Awarded to those not eligible for membership. There shall be no dues.
 - Special Citation Awards and Honorary Memberships are awarded to those that have maintained a significant presence and impact on the Michigan Bands throughout their lives.
- UMBAA Distinguished Service Awards. Shall be given at the Board's discretion to those that have had a significant long-term impact for UMBAA. A majority vote is required.
- Former Conductors of the Michigan Bands. There shall be no dues.
- Note: All classes of Associate Memberships, excluding Former Conductors, are not eligible for performance activities.
- Note: 'members' as defined in the by-laws shall include student participants, graduate student instructors (GSIs), conductors, and directors.

ARTICLE VII: OFFICERS

- Past presidents who have attended three of the previous four meetings (not including the current meeting) shall have the right to vote. (**Section 6.03**)
- The Vice-President shall normally succeed to the office of President unless that individual is unable to accept the duties of the office or the Board is unable to concur on his or her election to office.

Article VII: MEETINGS

The Board shall usually meet in:

1. January
2. March
3. June
4. August or September (as defined approximately one month prior to the GMM/Blast from the Past) and
5. November.

In case of time sensitive matters that preclude the ability to call a special meeting, the President may seek Board approval via email and/or web page. A two-thirds majority is required for all on-line motions. Discussions and motions shall be appended to the previous meeting minutes.

A general membership meeting is normally held in conjunction with the Blast from the Past Homecoming activities. (**Section 8.01**)

Article IX: COMMITTEES

Section 9.03(B): Finance Committee

- Fiscal year shall be defined as July 1 to June 30.
- All expenditures require approval by Treasurer.
- Checks over \$200 require the signature of the Treasurer and written approval of the President.
- Expenses over \$500 require approval of the Board.
- Members of the Board may be reimbursed for expenses incurred on behalf of the Association.

Section 9.03(C): Reunion Activities

- Blast from the Past Registration Policy
 - Homecoming registration shall start on August 1 with a participation fee to be determined by the Board of Directors.
 - Late registration shall start two weeks before homecoming and continue for the duration of one week. The participation fee during late registration shall equal the face value of one admission ticket to the football game in the endzone. No registrations will be accepted after late registration has closed, which includes on-site registration.
 - Registration shall close one week before Homecoming, or when maximum allotment is reached, whichever occurs first.
 - Refunds shall not be issued once late registration begins.

Section 9.03(D): Communications

- M Fanfare: Deadline for submissions to the M Fanfare shall be Feb 15 and July 15.
- The database to conduct any electronic communication shall be maintained by Mail Chimp
 - Mail Chimp will be able to track email address bounce backs, opt outs, maintain subscriber lists, and track click throughs to let us know how many people are opening the emails and are then opening articles linked from the emails.
 - The data produced from Mail Chimp will be used to keep the Website database updated.

Section 9.03(E): Special Committees

Each Director shall serve on at least one committee.

Current special committees include:

- Ensembles
 - Alumni that have not been a MGS in over 10 years, or who haven't become an MGS since their graduation, will have their first session of the Alumni Concert Band provided at no cost, so long as they become a MGS.
- Governance

Section 9.04: Committee Breakdown

- As noted in the Bylaws Section IX.3* along with the Special Committees noted in Section 9.03, a Committee Breakdown shall be designated as follows:

Designated Chair Person	Committee	Sub Committee
President	Executive Committee*	
Treasurer	Finance*	
		Fundraising
	Reunion Activities*	
		Blast from the Past

		Symphony/ Concert Band Reunions
Vice President	Communications*	
		M Fanfare Editor
		Webmaster
		M Notes
Immediate Past President	Nominating*	
	Membership Activities*	
		Golf Outing
		Student Liaison
		Social Events
	Governance	
	Ensembles	
		Pep Band Committee
		Concert Band Committee